



# Blue Line

Management & Consulting Services, LLC

## General Manager's Report

*March 2025*

*Prepared for:*

PALOMA CREEK  
DISTRICTS

&

Northlake Estates

Contact for Blue Line:

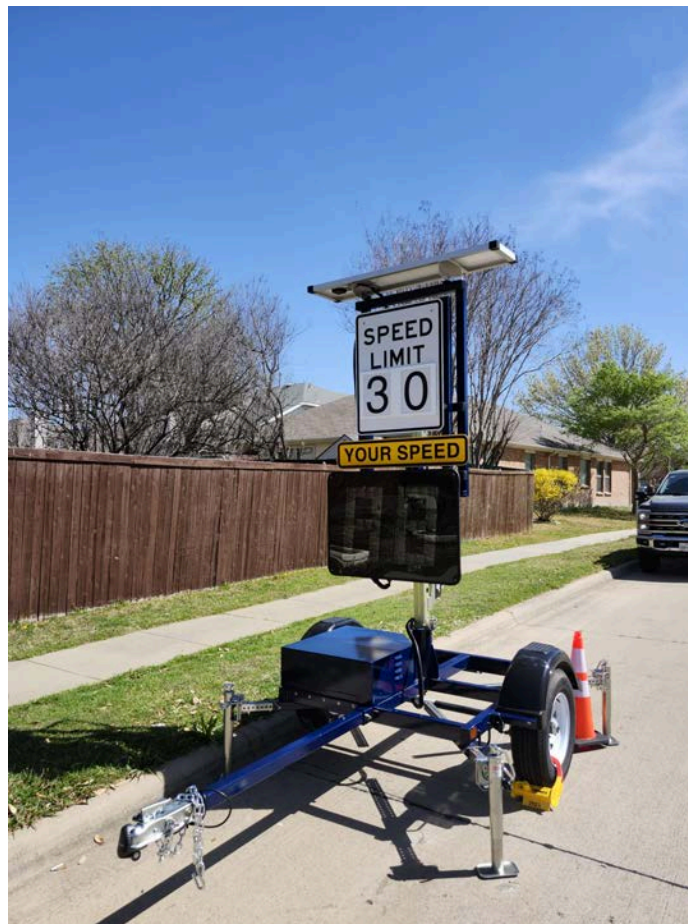
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## **Management and Operational Activities:**

- **Management and Operation Updates and Items / Requests and Recommendations for Future Consideration:**
  - For the month of March 2025 Blue Line read, handled, reviewed, and/or responded to 218 emails to the GM email account and 125 emails to the Customer Service email account.
  - GM and Southern Botanical had a field meeting with their crews. Meter sets should be scheduled soon.
  - Radar trailer delivery was expedited and took place on March 25, 2025. Currently deployed on Kittyhawk near Redhead. Radar boxes are still on order.



- **Mustang Water Reports, Appeals, UTRWD Updates or Concerns:**

- Blue Line handled multiple extension requests, disconnects, Adjustments, and refunds with Mustang SUD again this month.
- UTRWD remains in Stage 1 Drought Restriction. Mustang SUD and The Districts are also in Stage 1. As a reminder the following days are approved for outdoor irrigation:

**The two watering days per week for Paloma Creek and Northlake Estates are listed below:**

- Addresses ending in even numbers water on **Mondays and Fridays.**
- Addresses ending in odd numbers water on **Tuesdays and Saturdays.**
- HOA and Commercial Locations water on **Sundays and Wednesdays.**
- For all reports related to Mustang SUD use this link below:

[https://dww2.tceq.texas.gov/DWW/JSP/EnfActBySys.jsp?tinwsys\\_is\\_number=1312&tinwsys\\_st\\_code=TX&wsnumber=TX0610036%20%20%20&DWWState=TX](https://dww2.tceq.texas.gov/DWW/JSP/EnfActBySys.jsp?tinwsys_is_number=1312&tinwsys_st_code=TX&wsnumber=TX0610036%20%20%20&DWWState=TX)

- **Trash Collection Service Updates/Issues:**

- For the month of March the GM's office continued to receive fewer complaints regarding trash and recycling. There were a few instances of missed bins or trash, recycling and bulk being left down, but in most instances the items were recovered by Waste Connections the following day.
- Newly proposed Bulk Pick-up Days and calendars are currently under review.

- **Public Safety / GM Liaison Committee Updates:**

A. The last meeting was held on April 7th, 2025. Topics included receiving an update from Little Elm Police Department; reports from Little Elm Fire Dept; Waste Connections; Southern Botanical Landscaping updates; updates from the Website and Communications committee, an update on UTRWD Stage 1 drought restrictions; Engineering matters, including Annual Street Maintenance plans, and preparing new ROW forms and procedures; Emergency Response Committee plans; bus stop concerns on South Paloma Creek and general updates from directors.

B. Emergency Management Coordinator Updates:

- i. Pending: Emergency operations manual creation has been delayed until the second quarter of 2025.

*The next PC Safety Committee meeting is scheduled for **MONDAY, May 12th, 2025 at 6:30 PM.** This is not an open public meeting as it does not meet the requirements under the Open Meetings Act as stipulated by the Office of the Attorney General of Texas.*

- **Website, Communications, and Tracker Ticket Committee Updates:**

- The last meeting occurred on March 5th.
  - Quotes for plastic signs are \$25 each
  - Quotes for metal signs are \$50 each
  - Triton is currently promoting Alerts and Facebook
- Next meeting will occur on June 4th, 2025.
- There is currently one (1) open ticket.

- **Neighborhood Maintenance Issues/Updates/Concerns by District:**

- A. **District 8-A**

- Maintenance Issues/Updates/Concerns :**

- 1. GM continues looking into complaints of Little Elm ISD buses loading and unloading on South Paloma Creek at Lake Grove and causing excessive traffic delays. GoldStar Transportation has been replaced by Little Elm ISD Transportation. GM is still waiting on a reply from LEISD.
      - 2. Blue Line repaired signs at Lake Woodland and Lake Pine and Lake Pine at Lake Meadow.

- Engineering Related Matters for Consideration and/or Approval:**

- Updates:**

- 1. Blue Line Engineer will begin updating ROW applications and related documents. Completion is expected by the end of May 2025.

- Action Item(s):**

- 1. There are none this month.

**B. District 8 B:**

**Maintenance Issues/Updates/Concerns :**

1. Nothing to report this month.

**Engineering Related Matters for Consideration and/or Approval:**

**Updates:**

1. Blue Line Engineer will begin updating ROW applications and related documents. Completion is expected by the end of May 2025.

**Action Item(s):**

1. There are none this month.

**C. District 11 A:**

**Maintenance Issues/Updates/Concerns :**

1. Multiple signs reported down or missing after recent thunderstorms and high winds. Signs repaired on Rosson at Paloma Creek, Meandering Trail and Horizon, and Paloma Creek and Songbird (pedestrian).
2. Blue Line replaced faded and mis-sized stop signs at Paloma Creek at Rosson and adjusted the height of all signs to match. Replaced a wrongly placed pedestrian sign along S. Paloma Creek and added at 35 MPH sign to the existing pole.

**Engineering Related Matters for Consideration and/or Approval:**

**Updates:**

1. Blue Line Engineer will begin updating ROW applications and related documents. Completion is expected by the end of May 2025.

**Action Item(s):**

1. There are none this month.

**D. District 11 B:**

**Maintenance Issues/Updates/Concerns :**

1. ABHR is attempting to find resolution with the developer and the Town of Little Elm regarding the damages and lack of irrigation systems in the southernmost three medians on PC Blvd. An estimate (23566) was received in the amount of \$33,899.40 to install needed irrigation infrastructure (requires boring under the road).
2. 2200 block of Scott Creek: Continued oil leak issues with a resident's car. Vehicle was towed but was returned to the location within a day or two. ABHR has escalated the issue and sent a demand letter for payment for street cleaning.
3. Blue Line continues to communicate with and receive updates from Mustang SUD regarding valve risers that are trip hazards within the district. An additional email was sent asking for status updates on the outstanding issues.
4. Repaired downed stop sign at Hawk Valley and Michelle Creek.

**Engineering Related Matters for Consideration and/or Approval:**

**Updates:**

1. Engineer finalized the scope of services for the remaining grading work along the creek channel between Abby Creek and Eppright Dr. Bids will be sought after a pre-bid walk and this will complete the final phase of the project.

2. Vlex Construction completed the first half of the project and they are making good progress on the remaining half. The next section or half of the roadway is expected to be poured within the next few weeks. The Engineer, Project Manager and GM continue to coordinate schedules to ensure daily site visits for documentation purposes and to ensure compliance with best practices and adherence to contract specifications. Aggregate Soil Test and Proctor Test Reports are being received in a timely manner from GeoTex and are reviewed and filed accordingly.

Pay application #1 has been submitted by VLEX in the amount of \$229,637.42 and has been approved and recommended for payment by the engineer.

3. GM and Engineer confirmed with general counsel that the drainage issues on Angus Drive are the District. Outfall areas need to be graded so the area will drain properly. Trash collection and silt fence removal is also needed in this area. GM will establish communication with the HOA to coordinate this work this summer when soil conditions are drier and work can be performed without causing additional damage.
4. Engineer is in contact with the Town of Little Elm regarding the possibility of entering into an Interlocal Cooperation Agreement with the Town for regular maintenance of storm drains and debris separators.





**Action Item(s):**

1. Consider and approve Pay application #1 from VLEX Construction in the amount of \$229,637.42. See attached pay application for more details.

**E. District 11 C:**

**Maintenance Issues/Updates/Concerns :**

1. Blue Line crews continue to monitor trash and debris from the 11C outfall areas along Eppright Drive.
2. The four (4) additional speed limit signs and poles for Rivers Creek are ready for pick-up. They will be picked-up and installed in late April or early May.

**Engineering Related Matters for Consideration and/or Approval:**

**Updates:**

1. Blue Line Engineer will begin updating ROW applications and related documents. Completion is expected by the end of May 2025.

**Action Item(s):**

1. There are none this month.



## **Little Elm Police Services:**

### **I. Personnel/Equipment/Budget Updates:**

Personnel: No updates.

Vehicle Updates: No updates.

Equipment: Previously approved software for the ticket writers is in process. This will allow the JP court to properly process LEPD citations for Paloma and Northlake Districts.

Budget: Nothing at this time.

### **II. Community Events and Crime Prevention Efforts**

None reported to the GM.

### **III. Braswell Zone School Updates from LEPD (from the SRO Sergeant):**

Catherine Bell:

1. See attached newsletter.

Paloma Creek Elementary:

1. See attached newsletter.

Navo Middle School:

1. See attached newsletter.

Braswell High School:

1. See attached newsletter.

#### **IV. Police Calls For Service, Traffic Enforcement Statistics and Related Activities.**

For the month of **March 2025**, Little Elm PD logged the following TOTAL calls and activity in all of Paloma Creek:

**Total Calls:** 416 (dispatched/self-initiated) down from 557 in FEB.

**Dispatched calls:** **275** down from 324 in FEB.

**Officer Initiated calls/contacts:** **161** (39%)

**Traffic Stops:** **81**, down from 137 in FEB.

**Traffic Warnings and Citations Issued:** **29/07**

**Parking Violation Complaints:** **24 (0 Citations/12 warnings)**

**\*\*See Attached Reports Provided By LEPD For More Detailed Information on Street Crimes Unit Activity and Notable Offenses\*\***



## **Little Elm Fire Services**

### **I. Little Elm FD Coverage/Staffing/ Updates:**

A. Staffing: LEPD has a required minimum of 5 firefighter/medics for every company (engine and ambulance). Minimum staffing levels were met on all days this month.

B. Apparatus Updates: There are none this month.

C. Personnel Updates: None

### **II. Community Events:**

A. Nothing to Report this month.

### **III. Run Logs and Calls:**

A. For the month of March 2025, Little Elm FD responded to a total of 108 calls for fire/ems services, up from 102 in February of 2025.

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