

Management & Consulting Services, LLC

General Manager's Report February 2025

Prepared for:



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Management and Operational Activities:

• Management and Operation Updates and Items / Requests and Recommendations for Future Consideration:

- For the month of February 2025 Blue Line read, handled, reviewed, and/or responded to 251 emails to the GM email account and 118 emails to the Customer Service email account.
- o GM and Southern Botanical had a field meeting with their crews. Landscape Development Services has refused to meet with us regarding meter separation, citing they were too busy.
- Radar signs and trailer delivery is now expected in May 2025.

• Mustang Water Reports, Appeals, UTRWD Updates or Concerns:

- Blue Line handled multiple extension requests, disconnects,
 Adjustments, and refunds with Mustang SUD again this month.
- UTRWD remains in Stage 1 Drought Restriction. Mustang SUD and The Districts are also in Stage 1.
- For all reports related to Mustang SUD use this link below:

https://dww2.tceq.texas.gov/DWW/JSP/EnfActBySys.js p?tinwsys_is_number=1312&tinwsys_st_code=TX&ws number=TX0610036%20%20%20&DWWState=TX

• Trash Collection Service Updates/Issues:

• For the month of February the GM's office received fewer complaints regarding trash and recycling. There were a few instances of missed bins or trash, recycling and bulk being left down, but in most instances the items were recovered by Waste Connections the following day. Operations appear to be going smoother at this time.

• Public Safety / GM Liaison Committee Updates:

A. The last meeting was held on February 10th, 2024. Topics included receiving an update from Little Elm Police Department; updates from Little Elm Fire Dept; Waste Connections; Southern Botanical Landscaping updates; updates from the Website and Communications committee, an update on UTRWD Stage 1 drought restrictions; Engineering matters, including Annual Street Maintenance plans, and preparing new ROW forms and procedures; Emergency Response Committee plans; bus stop concerns on South Paloma Creek and general updates from directors.

B. Emergency Management Coordinator Updates:

- i. Pending: Emergency operations manual that is set to be completed by the end of first quarter 2025.
- ii. Several Committee members and GM Wilkerson attended the Storm Spotter training classes that were hosted by the NWS out of Ft. Worth. Please contact GM Wilkerson if you plan on attending.

The next PC Safety Committee meeting is scheduled for <u>MONDAY</u>, March 10th, 2025 at 6:30 PM. This is not an open public meeting as it does not meet the requirements under the Open Meetings Act as stipulated by the Office of the Attorney General of Texas.

• Website, Communications, and Tracker Ticket Committee Updates:

• The last meeting occurred on March 5th. Topics discussed were:

GM presented requests for:

- Timely addition of GM reports after the 11C meeting every month (4th Thursday).
- Adding a link that goes directly to the report on Facebook
- Can we make the GM report easier to get to and find? Currently there are multiple drill down steps. Can we add it directly in the upper info tab or have a link on the front landing page?

GM and Triton to work on:

- Pricing for plastic corrugated and metal signs to advertise the QR codes and "Connect with Us". Need signs specifically for Paloma Creek and Also Northlake Estates.
- Setting up April for promoting signing up for FB and Alerts
- Next meeting will occur on March 4th, 2025.
- There is currently one (1) open ticket.

A. District 8-A

Maintenance Issues/Updates/Concerns:

- 1. GM continues looking into complaints of Little Elm ISD buses loading and unloading on South Paloma Creek at Lake Grove and causing excessive traffic delays and frustrating motorists. GM has presented a possible solution to GoldStar Transportation and is awaiting a response.
- 2. Blue Line received a call from LEFD requesting assistance in clearing and cleaning the roads and sidewalks after a structure fire in the 2000 block of Lake Vista. Blue Line contractors completed the cleaning immediately after the crime scene was released.

BEFORE:





AFTER:





Engineering Related Matters for Consideration and/or Approval:

Updates:

1. Repair of erosion at the outfall behind 1100 Heather Ln is set to begin the week of March 10th. Work is being conducted by Woodlake Outdoor.





2. GM and engineer will start inspections for the annual street maintenance project. This year, the plan is to combine all 5 districts into one project to save on mobilization fees and possibly obtain volumetric discounts on concrete and sealant.

Action Item(s):

1. Consider and approve the Engineer to update Right of Way Application(s), Permit Forms for all Districts. Your Engineer previously conducted a review of District ROW application(s) and permit forms currently being used. They are outdated and overly broad. Updating forms for all districts is recommended.

B. District 8 B:

Maintenance Issues/Updates/Concerns:

1. Nothing to report this month.

Engineering Related Matters for Consideration and/or Approval:

Updates:

1. GM and engineer will start inspections for the annual street maintenance project. This year, the plan is to combine all 5 districts into one project to save on mobilization fees and possibly obtain volumetric discounts on concrete and sealant.

Action Item(s):

1. Consider and approve the Engineer to update Right of Way Application(s), Permit Forms for all Districts. Your Engineer previously conducted a review of District ROW application(s) and permit forms currently being used. They are outdated and overly broad. Updating forms for all districts is recommended.

C. District 11 A:

Maintenance Issues/Updates/Concerns:

- 1. A check from GEICO was received regarding their insured driver running into a District tree. Southern Botanical has been given authorization to replace the damaged tree in the median on South Paloma Creek near Rosson.
- 2. Blue Line responded to an emergency call of a tree down in the roadway after a storm. Blue Line requested LEFD assistance and they responded quickly to move the tree from the roadway while the Blue Line Team mobilized. Blue Line cut up the felled tree and disposed of it.

Engineering Related Matters for Consideration and/or Approval:

Updates:

1. GM and engineer will start inspections for the annual street maintenance project. This year, the plan is to combine all 5 districts into one project to save on mobilization fees and possibly obtain volumetric discounts on concrete and sealant.

Action Item(s):

1. Consider and approve the Engineer to update Right of Way Application(s), Permit Forms for all Districts. Your Engineer previously conducted a review of District ROW application(s) and permit forms currently being used. They are outdated and overly broad. Updating forms for all districts is recommended.

D. District 11 B:

Maintenance Issues/Updates/Concerns:

- 1. ABHR is attempting to find resolution with the developer and the Town of Little Elm regarding the damages and lack of irrigation systems in the southernmost three medians on PC Blvd. An estimate (23566) was received in the amount of \$33,899.40 to install needed irrigation infrastructure (requires boring under the road).
- 2. 2200 block of Scott Creek: Continued oil leak issues with a resident's car. Car is now parking on the opposite side of the street and creating more oil stains. ABHR to escalate.
- 3. Blue Line continues to communicate with and receive updates from Mustang SUD regarding valve risers that are trip hazards within the district.

- 4. Collum Trees has completed removal of the dead and felled trees along and in the greenbelt and creek channel between Abby Creek and Eppright Dr. Their six man crew worked for six days to remove the trees.
- 5. Blue Line mobilized a five man trash and debris collection team to remove trash and debris from along the channel. The crews also worked on breaching new beaver dams which continue to pop-up. Wildlife X Team has snares in place and Blue Line continues to monitor.

Engineering Related Matters for Consideration and/or Approval:

Updates:

- 1. GM and engineer will start inspections for the annual street maintenance project. This year, the plan is to combine all 5 districts into one project to save on mobilization fees and possibly obtain volumetric discounts on concrete and sealant.
- 2. Engineer is finalizing the scope of services for the remaining grading work along the creek channel between Abby Creek and Eppright Dr. Once completed, bids will be sought and this will complete the final phase of the project.
- 3. Vlex Construction is making good progress on the Ordonez project despite the sub freezing temperatures and rainfall. The first section or half of the roadway is expected to be poured the week of March 10th. The Engineer, Project Manager and GM have coordinated schedules to ensure daily site visits for documentation purposes and to ensure compliance with best practices and adherence to contract specifications. Aggregate Soil Test and Proctor Test Report are being received in a timely manner from GeoTex and are reviewed and filed accordingly.

Pay application(s) will not be submitted until the entire road has been poured.





4. GM and Engineer responded to reports of drainage issues on Angus Drive. Loutfall areas need to be graded so the area will drain properly. Trash collection and silt fence removal is also needed in this area.





Action Item(s):

- 1. Consider and approve the Engineer to update Right of Way Application(s), Permit Forms for all Districts. Your Engineer previously conducted a review of District ROW application(s) and permit forms currently being used. They are outdated and overly broad. Updating forms for all districts is recommended.
- 2. Consider and approve a proposal from the low bidder (TBD) for the cleaning and jetting of the storm drain and debris separator systems along Angus Dr. NTE \$4025.00.

E. District 11 C:

Maintenance Issues/Updates/Concerns:

- 1. Blue Line crews continue to monitor trash and debris from the 11C outfall areas along Eppright Drive.
- 2. Blue Line ordered four (4) additional speed limit signs and poles for Rivers Creek. Blue Line will pick-up and install these in late March or early April.

Engineering Related Matters for Consideration and/or Approval:

Updates:

1. GM and engineer will start inspections for the annual street maintenance project. This year, the plan is to combine all 5 districts into one project to save on mobilization fees and possibly obtain volumetric discounts on concrete and sealant.

Action Item(s):

1. Consider and approve the Engineer to update Right of Way Application(s), Permit Forms for all Districts. Your Engineer previously conducted a review of District ROW application(s) and permit forms currently being used. They are outdated and overly broad. Updating forms for all districts is recommended.



Little Elm Police Services:

I. Personnel/Equipment/Budget Updates:

Personnel: No updates.

Vehicle Updates: No updates.

Equipment:

- Flock cameras are still pending. The process was originally delayed due to staff changes at TOLE purchasing. Now delayed due to Flock.
- Previously approved equipment requested by LEPD has been cancelled after further review and consideration by LEPD command staff. LEPD is appreciative of the partnership with the Districts and will advise in the future if there are additional needs.

Budget: Nothing at this time.

II. Community Events and Crime Prevention Efforts

None reported to the GM.

III. Braswell Zone School Updates from LEPD (from the SRO Sergeant):

Catherine Bell:

1. See attached newsletter.

Paloma Creek Elementary:

1. See attached newsletter.

Navo Middle School:

1. See attached newsletter.

Braswell High School:

1. See attached newsletter.

Police Calls For Service, Traffic Enforcement Statistics and Related IV. Activities.

For the month of February 2025, Little Elm PD logged the following TOTAL calls and activity in all of Paloma Creek:

Total Calls: 557 (dispatched/self-initiated) up from 530 in JAN.

Dispatched calls: 324 down from 336 in JAN. Officer Initiated calls/contacts: 233 (42%) Traffic Stops: 137, up from 76 in JAN.

Traffic Warnings and Citations Issued: 45/18

Parking Violation Complaints: 37 (1 Citation/21 warnings)

^{*}Tractor Trailer towed from Amy Creek and Gayla Creek on Feb 8th for violation of overnight parking statute.

^{**}See Attached Reports Provided By LEPD For More Detailed Information on Street Crimes Unit Activity and Notable Offenses**



Little Elm Fire Services

I. Little Elm FD Coverage/Staffing/ Updates:

- A. Staffing: LEPD has a required minimum of 5 firefighter/medics for every company (engine and ambulance). Minimum staffing levels were met on all days this month.
- B. Apparatus Update: LEFD recently completed inspections of their new Pumper in Wisconsin. It will be assigned to Station 2.



C. Personnel Updates: None

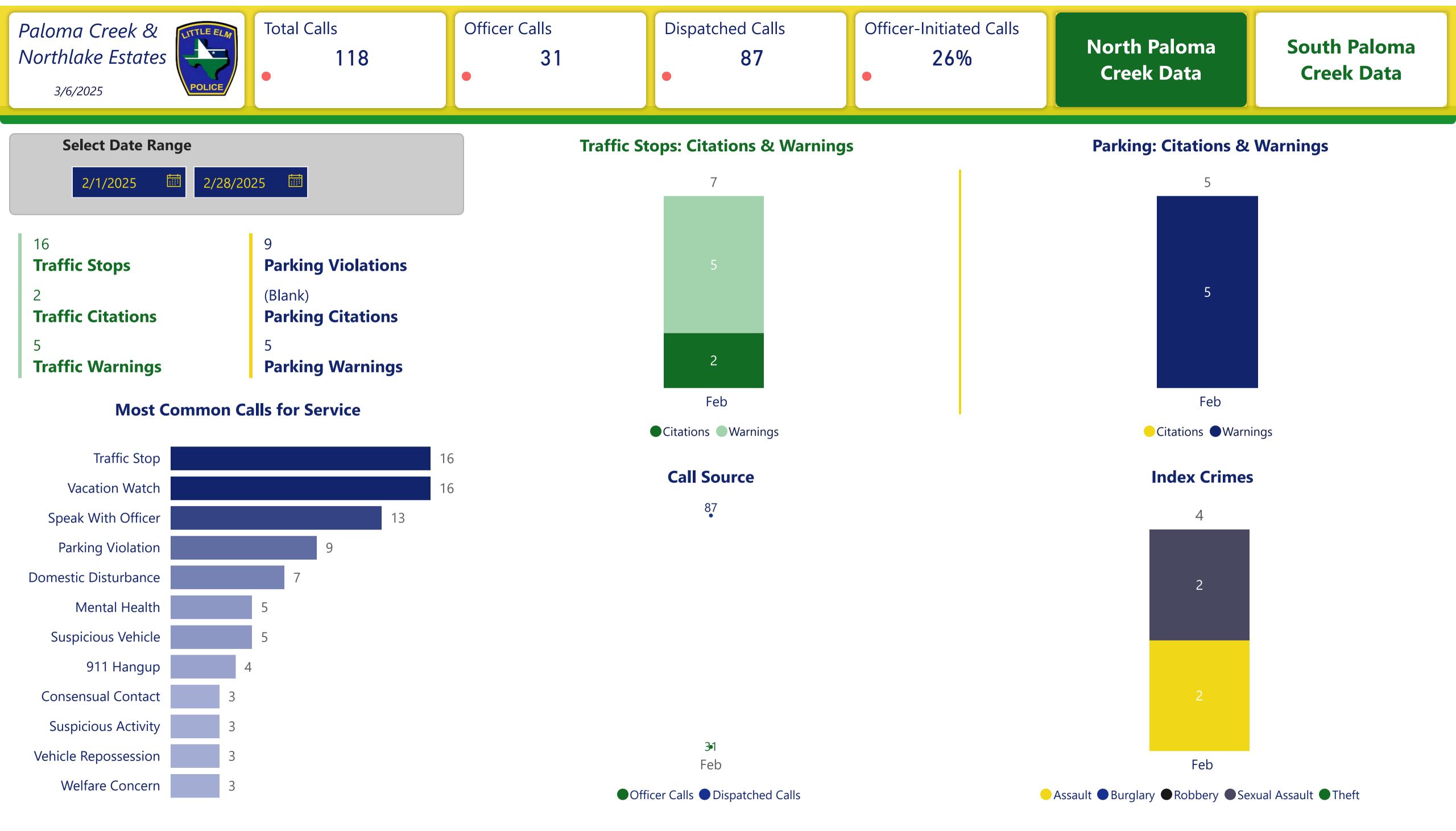
II. Community Events:

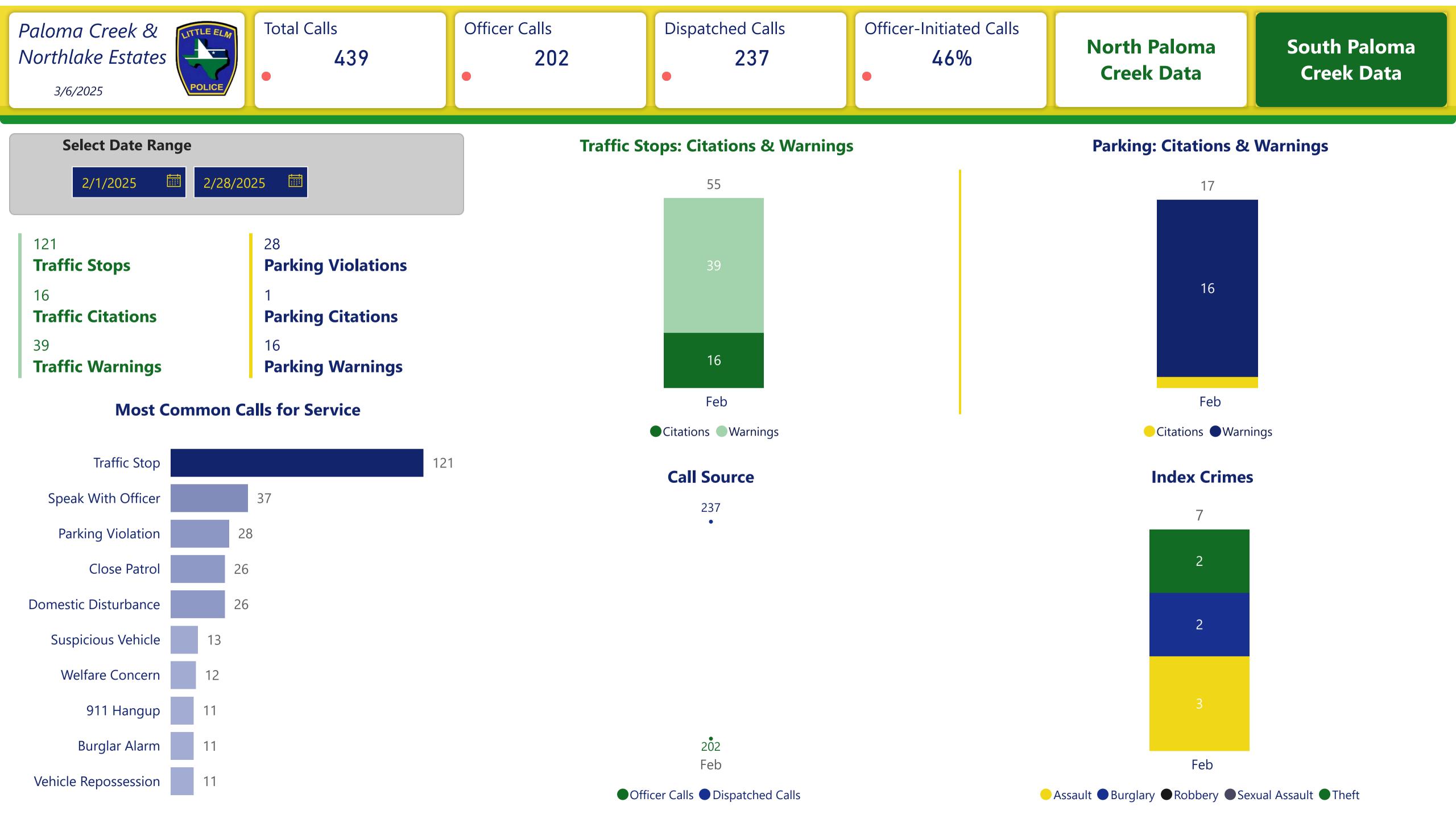
A. Nothing to Report this month.

III. Run Logs and Calls:

A. For the month of February 2025, Little Elm FD responded to a total of 102 calls for fire/ems services, up from 101 in January of 2025.

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LITTLE ELM

LITTLE ELM POLICE DEPARTMENT

Paloma Creek & Northlake Estates Briefs- February

Lieutenant. A. McKinney

Warrant Service / Saltbranch Rd/Meandering Trl- Officer was patrolling the area for burglary activity and observed a subject walking with all black on during the early morning hours. Officer made contact with the subject, who voluntarily identified himself. The subject showed to have a TCIC/NCIC warrant for Evading Arrest Detention out of Collin CO. A search of the subject revealed a black ski mask. Subject denied being involved in burglary activity. The subject was transported to Denton County Jail without incident. Arrest Made.

LEPD Warrants/Other Agency Warrants /Toucan Drive/Snowbird Drive - Traffic stop for Display Expired Registration. PC search conducted yielding drug paraphernalia. Driver arrested on outstanding warrants from LEPD, Mesquite, Arlington and Frisco PD. Multiple traffic citations issued, arrest made.

Unl. Installation of Tracking Device /Scott Creek: Officer was dispatched to a residence in Oak Point in reference to an AOA. While on scene, it was found that the victim had an Airtag taped to their vehicle and the tag was on their vehicle since it left her residence in Little Elm. Report completed.

Runaway/Albatross: Officers were dispatched to the listed residence in reference to a runaway. Officers were advised that a juvenile female ran away after she was supposed to turn herself in for violating her probation. Report completed.

Officers conducted concentrated traffic stops in the area of Paloma Creek due to reports of increased criminal activity. Multiple close patrols of the Ryan Spiritas subdivision were also made.

Assault by Contact FV /Creekside Dr. – Rp called and stated she slapped BF to defend herself. Officers arrived and determined he BF did not assault RP. RP was determined to be the aggressor. RP taken into custody and transported to LEDP jail facility. Arrest made.

Warrant Arrest, other agency /Paloma Creek/University- Officers conducted a traffic stop for a traffic violation. Driver's information was ran and was found to have a warrant out of Collin Count. Warrant was confirmed and arrest made.

Additional patrols in the area of Paloma creek and Spiritas Ranch.

Sexual Assault / Lake Hollow Dr- Officer was dispatched to speak with officer cfs, where victim reported that her husband of eight years had allegedly sexually assaulted her after drugging her with an unknown melatonin gummy. Information was gathered and report was generated and completed. Report Completed.

Theft of Driver's License / Oriel Drive- Pedestrian stop for walking in roadway where sidewalk provided. Pedestrian was identified and found to have 3 active LEPD warrants. Consent search conducted yielding Florida DL belonging to another person. The owner of the DL was contacted and advised that their wallet was stolen out of their vehicle several days ago in Paloma Creek and they wished to pursue charges. As Officer was conducting this investigation, the below CFS came out in the area and the Officer seized the DL and broke contact with the male to respond. Report completed; charge filed at large. Report completed.

Agg Assault with Deadly Weapon SBI / Kittyhawk Drive- Officers were dispatched to 1601 Kittyhawk Drive in reference to a 911 hang-up. Upon arrival, Officers located a male inside the residence who was in and out of consciousness with a significant laceration to his forehead, and a female who admitted that she struck the male with a beer bottle after he attacked her with his first and a chair. A witness on scene observed female strike male with a beer bottle as he was attempting to leave. Officers observed no visible injuries on the female suspect and her story changed several times. CID was notified and went to the hospital to meet with the male. Command staff was notified. Female was placed under arrest and transported to DCSO Jail. Male suffered concussing and needed 8 staples. Arrest made.

DWI /Navo Rd. and Union Pl- Officer stopped a vehicle where driver displayed signs of intoxication. Driver was only willing to perform the HGN. Driver was placed into custody, where he refused to provide blood, a search warrant was applied for and subsequently granted. Driver was transported to BSW, and later to Denton County Jail without incident. Arrest Made.

Robbery /E. University Dr. and Paloma Creek Dr. - Officers responded to a robbery at Pizza Hut, where a male had taken the victim's cell phone by force. The male was later located and identified as an active KTK gang member, the male admitted to taking the phone, where he was arrested and transported to Denton County Jail without incident. Arrest Made.

MHMR Complaint /Adrian Creek Dr.- Officers were dispatched to a mental health call regarding a female juvenile who was experiencing a mental health episode. Officers arrived on-scene and determined that the female was an immediate danger to herself or others, and was placed in emergency detention for her safety. The female was transported by LEFD to Cooks Hospital in Prosper for further evaluation, where officers provided an EDO to hospital staff. Detention Made. Report Completed

Warrant Arrest / Fail to ID Fugitive / Rivers Creek — Officer initiated a traffic stop for a moving violation. The officer had PC to search the vehicle and while doing so, located an ID. The driver admitted to giving a false name. The driver had a warrant out of Harris County for Terroristic Threat Family Member, which was confirmed on. The driver was also charged with Fail to ID Fugitive. The driver was taken to the Denton County Jail. Arrest made.

Morning Dove /Agg Sexual Assault – Reporting party arrived at the PD to report a potential sexual assault that had previously occurred involving her son. RP stated her 12 YO female step-daughter reported a 20 YO male had previously touched her under and over her clothing multiple times over the past years. The 20 YO has been diagnosed with multiple disabilities and no longer lives in the same household. Report completed.

Criminal Mischief / Bird Cherry Ln. - Officers dispatch to a vehicle that was "egged" overnight. No suspect information/ Report completed.

Information Call/Starling Lane- Counselor reported that her 16-year-old client, living at this residence, outcried to being sexually assaulted by a peer on multiple occasions while living in Pasadena, CA when she was 12 and 14 years of age. Counselor stated that she contacted Pasadena PD but they advised her that they would not take a report over the phone for this offense, despite her being an outcry witness and not a victim. To avoid unnecessary delay to the victim, a report was generated. Report completed.

Warrant Arrest /Cedarbird Dr.- Officers were dispatched to a domestic disturbance at this residence. Upon arrival, no offense had been committed, however, an involved individual possessed an active NCIC/TCIC warrant for FTA- Assault CBI FV out of DCSO. The warrant was confirmed on and this person was arrested. Arrest Made.

Warrant Service / S. Paloma Creek/Rosson - Officers conducted a traffic at the listed location and the driver was found to have a warrant for Unlawful Carry of a Weapon and DWI out of Denton County. Warrant was confirmed and subject was transported to Denton County Jail for booking. Arrest made.

Driving While Intoxicated 2nd /Highway 380 & Navo Rd. - Officer made a traffic stop for an infraction and upon contact, smelled an odor of alcoholic beverages emitting from the driver's breath. The driver also displayed several other indications of intoxication. Driver performed SFSTs and the decision point was observed. Driver placed under arrest due to the totality of the circumstances. During CCH review, it was observed the driver had already been convicted of DWI once before, therefore, the offense was enhanced. Arrest Made.



LITTLE ELM POLICE DEPARTMENT

Paloma Creek & Northlake Estates Briefs- February

Lieutenant. A. McKinney

Assault Family Member/Impeding Breath /Kittyhawk Dr.- Officers were dispatched to the residence in reference to a physical domestic disturbance. It was reported that the actor fled on foot prior to officers' arrival, however, officers were able to apprehend him in the area. Upon arrival, the victim reported that after an argument with her boyfriend, he strangled her which caused her breath to be impeded. Bodily injury observed consistent with the victim's report of what occurred; therefore, the suspect was arrested. Arrest Made.

Fail to Identify False/Fictitious Info (Fugitive from Justice) /Partridge DriveTraffic stop for Fail to Stop at Designated Place. Passenger provided a name that did not return. Using records, Officer located names from a previous stop on the vehicle and found that the male ran in the prior stop had felony non-extraditable warrants out of Arkansas and an LEPD warrant for DWLI. Driver License photo confirmed true identify of passenger as the wanted subject. Passenger accused Driver of telling him to lie about his name, so he provided his brother's information. Passenger placed under arrest for offense and transported to DCSO Jail. Arrest made.

Driving While Intoxicated/Crash /East University Drive/Navo Road- Crash just before shift change. Driver of one vehicle suspected of DWI. SFST conducted and suspicion confirmed. Driver placed under arrest and transported to BSW for clearance and blood draw. Driver transferred to DCSO and booked in without incident. Report completed.

Runaway / E University Dr. & Paloma Creek: Officers responded to a runaway juvenile (12YOA) who was in a verbal dispute with their mother and ran across U.S. 380. Officers searched the area and subsequently located the juvenile at a family member's home; due to harsh weather conditions and the child's age, CID and Admin were notified. Report completed.

CPS Referral / Horizon Ridge Cir - CPS Referral alleging punching and striking with objects between mother and four children. Report completed.

Assault CBI Family Member/ Cedarbird Drive- Officers responded earlier in the shift for couple having verbal argument. Officers separated parties and left scene. Officers responded again after male half reported female walked past him and punched him in the back of the head before leaving the residence. While Officers were on scene with male, the female returned and was taken into custody and transported to DCSO Jail. Arrest made.

Driving While Intoxicated 2nd /Navo Rd. / Union Pl. Officer stopped a vehicle for an infraction. Upon contact, officer observed indications that the driver was possibly intoxicated. Driver performed SFSTs and due to the results and previous observations, was placed under arrest. The charge was enhanced after a review of the driver's CCH, which revealed a previous conviction for DWI. Arrest Made.

POSS CS PG 2 < 1G/UCW / Villa Paloma Blvd & Eppright Dr. - Officer made a traffic stop for an infraction. Upon contact, obtained PC to search the vehicle. The search yielded MDMA, approx. 2 oz of Marijuana, small amount of mushrooms, and an AR pistol. The driver was placed under arrest for the above offenses. Arrest Made.

Theft of Firearm/ Oriole Dr — A caller reported that around 1246 this morning, someone rummaged through his vehicle and stole a firearm. There is surveillance footage that was uploaded to Axon. The firearm was entered into NCIC/TCIC. Report completed.

Fraud / Grady Ln – A caller reported someone made an order on Wayfair using her information. The caller called Wayfair and reported the fraudulent activity. Wayfair stated the items

were to be shipped to 1356 Lake Grove, which is also in Paloma Creek. Officers attempted to make contact at that address, but there was no answer. Report completed.

Information (Lost Property) / Warhol Ct- Caller reported that her work issued IPad (Jet Blue Airlines) went missing on an unknown date. Caller was not certain that it was stolen and had no serial number to enter into NCIC. Caller simply wanted to report the item missing so that she could provide her work with a report number to obtain a new IPad. Report completed.

Burglary of a Vehicle / Yellowthroat Drive- Caller reported her vehicle, a 2015 Kia Forte, was burglarized between 1900 hours on 02/23 and 0645 hours on 02/24, with the driver side window being smashed in. No property was stolen from the vehicle but the steering column was broken during an apparent attempt to steal the vehicle. Report completed.

Burglary of Vehicle / Lake Hollow Drive- Several vehicles in the area unlawfully entered overnight (see other BMVs). Three black males walking down roadway pulling car door handles. Males wearing dark hoodies, face masks, gloves, and jogging pants. Tan/White Air Force 1 shoes stolen from vehicle at this location. Officers canvassed adjacent neighborhoods and located several more victims and video footage of males. Males were in the neighborhood around 0300 hours. Officers followed up at Braswell to see if SROs recognized suspects, but they did not. Report completed.

Burglary of Vehicle / Lake Grove Drive- Complainant's vehicle unlawfully entered overnight. Driver door found open this morning. No property taken. Related to 25031840. Report completed.

Burglary of Vehicle /Lake Way Drive - Complainant's vehicle unlawfully entered overnight. Driver door found open this morning. No property taken. Related to 25031840. Report

Burglary of Vehicle / Lake Hollow Drive- Complainant's vehicle unlawfully entered overnight. Vehicle rummaged through but nothing taken. Related to 25031840. Report completed.

Burglary of Vehicle / Lake Hollow Drive- Complainant's vehicle unlawfully entered overnight. Vehicle rummaged through but nothing taken. Related to 25031840. Report completed.

UCW / Lake Grove Dr- Officers patrolled the area due to the recent burglary activity and conducted a traffic stop on a vehicle. Officers obtained PC to search the vehicle. Officers located a handgun in the vehicle belonging to an 18-year-old passenger. Multiple subjects had black ski masks on their person, including the subject with the handgun. Photos were taken of the occupants due to possible connections to recent burglaries. The 18-year-old subject was transported to Denton County Jail. Arrest Made.

DOC Fighting /Salt Branch/Rosson- Officers were dispatched to the area in reference to a parking complaint and learned upon arrival, that it was bystanders breaking up a fight. After detailed investigation, it was found that the subjects agreed to meet up and fight. DOC citations were issued to three subjects. Citations issued.



LITTLE ELM POLICE DEPARTMENT

Paloma Creek & Northlake Estates Street Crimes Briefs February

Lieutenant A. McKinney

*	Street Crimes detectives made 40 traffic stops resulting in 27 citations and 65
	warnings.

- Street Crimes detectives made 6 arrests within the month of February.
- Street Crimes detectives conducted 23 consensual contacts.
 - Street Crimes detectives conducted 35 follow up investigations.
- Street Crimes detectives conducted 84 closed patrols.
 - Street Crimes detectives conducted 4 warrant investigations.
- Street Crimes detectives assisted beat 6 officers 31 times.
- Street Crimes detectives conducted 16 suspicious person/vehicle calls
- Street Crimes detectives filed 10 cases with the Denton County District Attorney Office.
- Seized US currency from suspected drug dealer.

Applied and granted 3 arrest warrants.

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